

# EMPLOYMENT ADVANCEMENT OPPORTUNITY

## Information Security Analyst

The primary purpose or role is to provide Information Security services oversight to BSP Life's Information and Technology Services.

### Key Responsibilities

- Support the Chief Information and Transformation Officer (CITO) oversee the organisation's Information Security program.
- Maintain the organisation's information technology and information security policies, standards, and plans; and implement appropriate procedures to ensure confidentiality, integrity, and availability of BSP Life's data and information systems.
- Manage the review process for business projects and IT solutions for information security and regulatory compliance requirements.
- Support the organisation's data classification standard and monitor the use, transmission, and storage of sensitive data and systems to prevent misuse and exfiltration.
- Assist with Group, Regulatory, External and Internal Audit requests and manage action plans.
- Investigate and document any potential and actual IT incidents and provide oversight of any recovery and remedial actions.
- Design and implement regular information security awareness training.

### Knowledge, Skills, and Qualifications

- Tertiary qualification in Information Technology or Information Security.
- At least 3 years' relevant work experience in a similar role.
- Relevant IT security certification such as CISA, CISM, CISSP, or CEH preferred.
- Excellent problem-solving skills and decision-making skills
- Excellent project and time-management skills



These are demanding yet satisfying roles within a growing organization and appropriate salary packages will be negotiated to secure high calibre candidates.

Please Scan QR Code for more details on this vacancy or visit our website [www.bsplife.com.fj/careers/](http://www.bsplife.com.fj/careers/) and apply using the BSP Life Recruitment Portal.

Please call the HR Services team via telephone number **331 7000** if you have any questions.

Applications close at **4:00pm on Friday 5 May 2024** and only shortlisted candidates will be contacted.