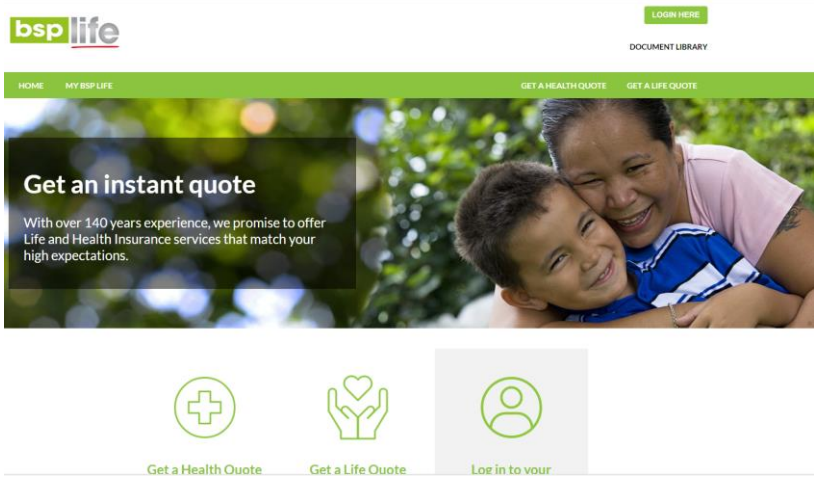
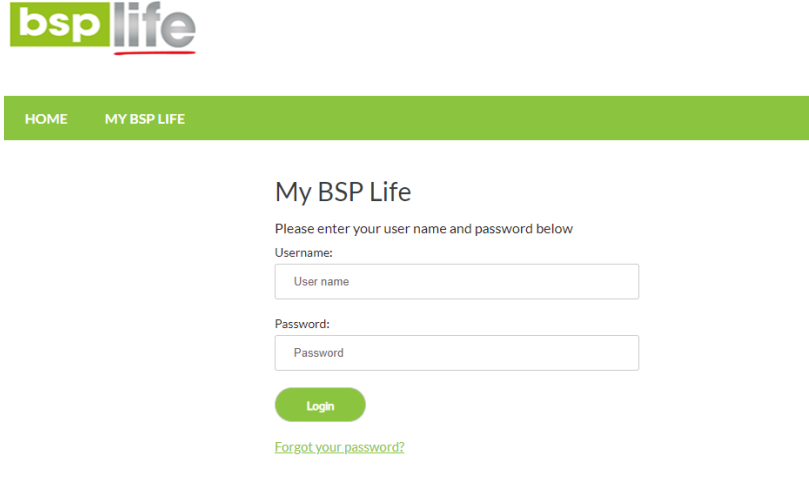
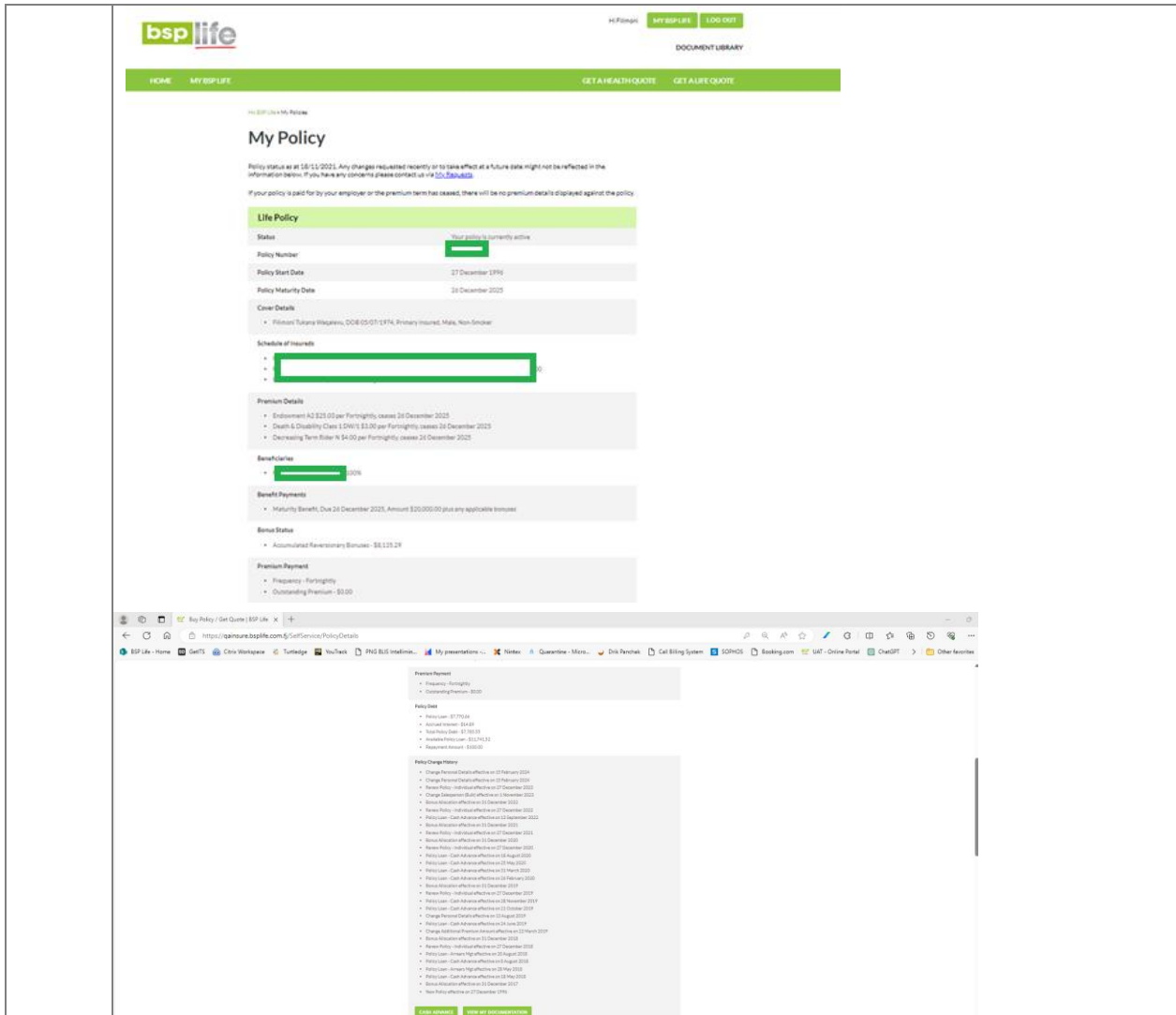


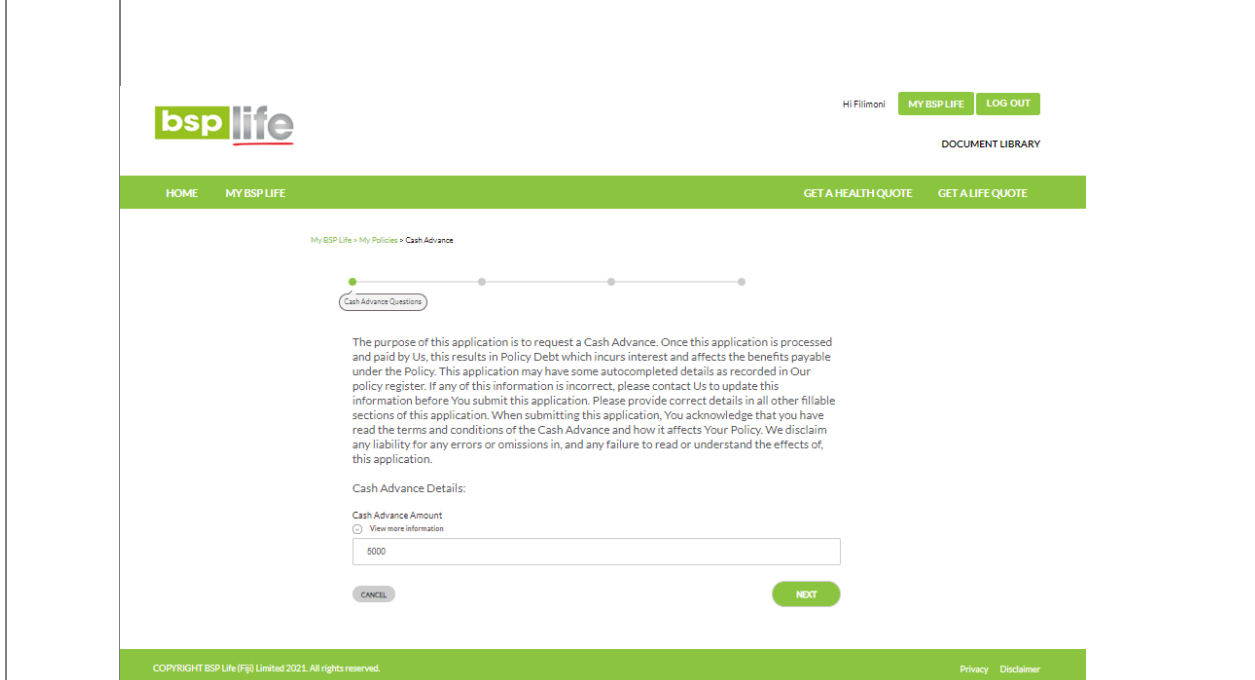
This User Manual outlines how to:

- Log in to My BSP Life Portal
- Apply for Cash Advance on the My BSP Life Portal

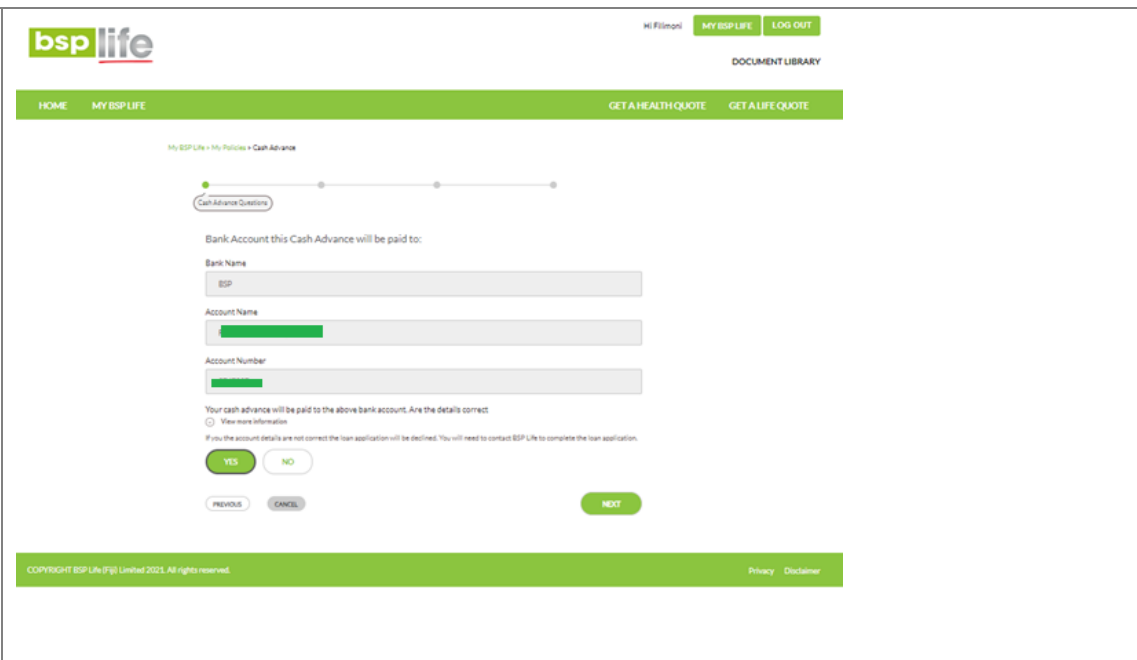
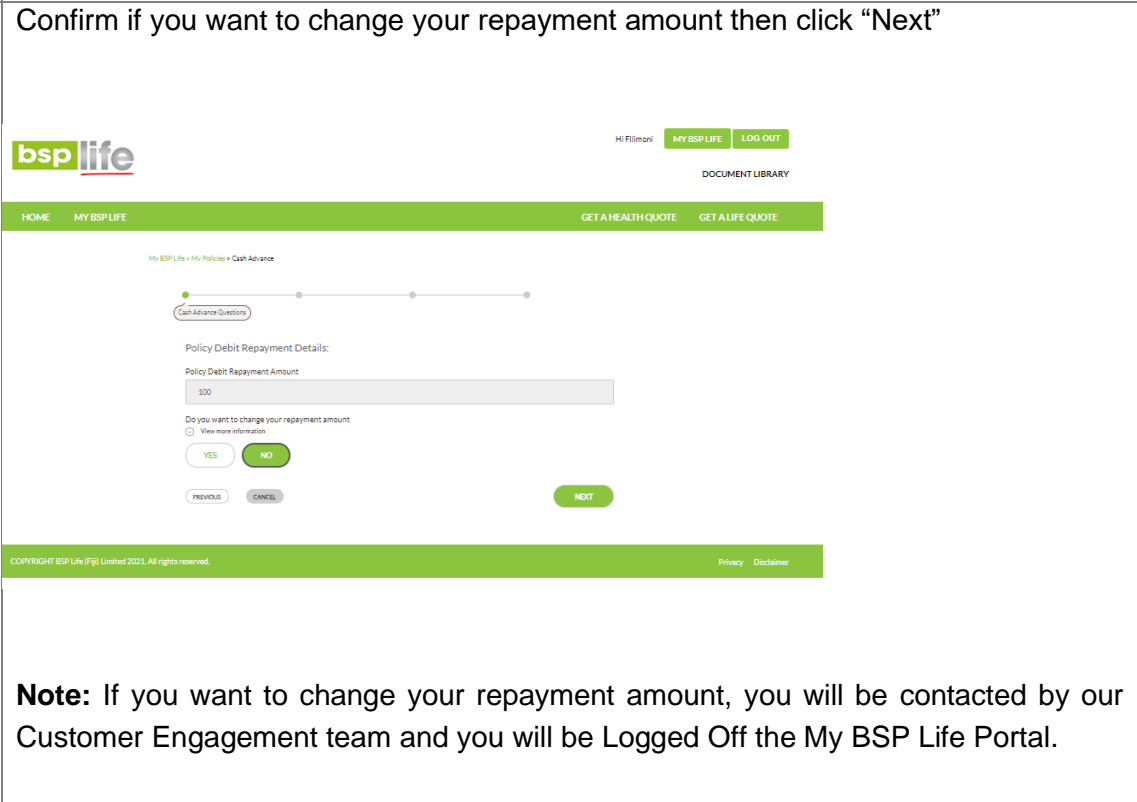
1	<p>On the landing page, click on “LOGIN HERE” button.</p>  <p>Return Screen:</p> 
2	<p>In the Login screen, enter your Username and Password then click “Login”.</p>

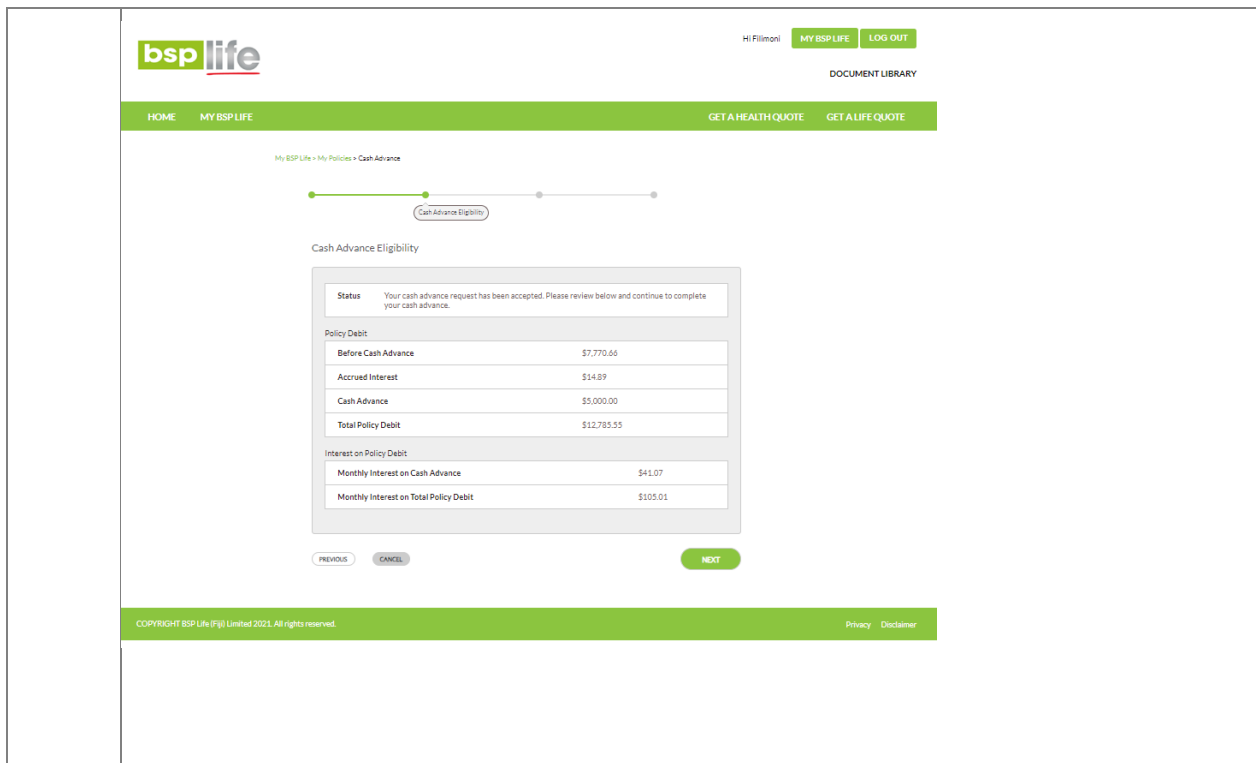


3 Scroll down the My Policy page and click on the “CASH ADVANCE” button

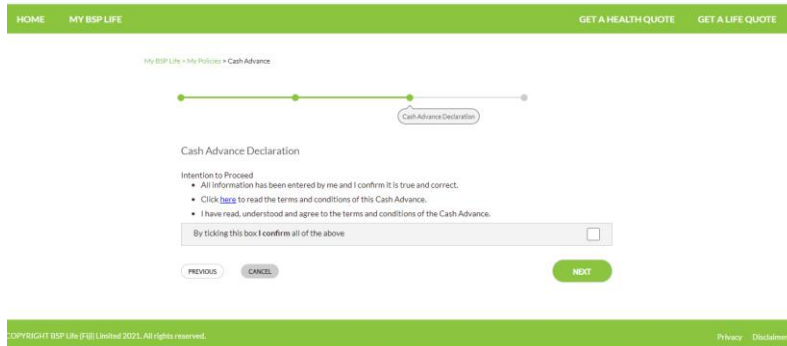


4 Enter the Cash Advance Amount then click “Next”

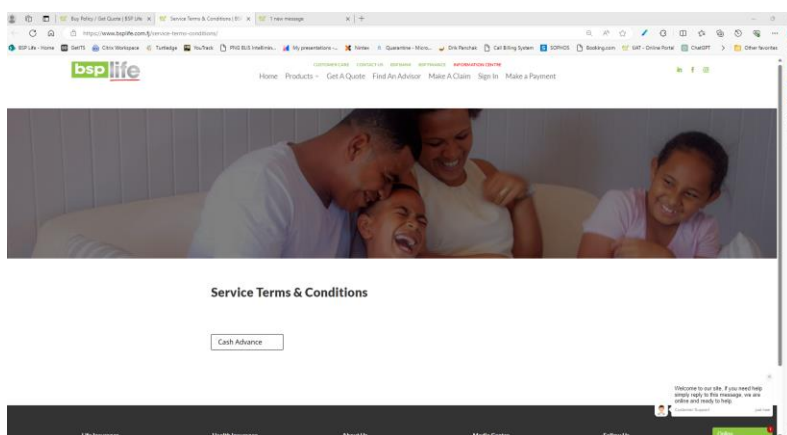
	 <p>The screenshot shows the 'Cash Advance Questions' step in the BSP Life portal. The user has entered 'BSP' for the Bank Name. The account details (Account Name and Account Number) are partially filled with green bars. The 'NEXT' button is highlighted in green.</p>
<p>5</p>	<p>Confirm if you want to change your repayment amount then click “Next”</p>  <p>The screenshot shows the 'Policy Debit Repayment Details' step in the BSP Life portal. The user has entered '100' for the Policy Debit Repayment Amount. The 'NO' button is highlighted in green.</p> <p><b>Note:</b> If you want to change your repayment amount, you will be contacted by our Customer Engagement team and you will be Logged Off the My BSP Life Portal.</p>
<p>6</p>	<p>If you do not want to change your repayment amount by selecting No, a summary page is displayed:</p>



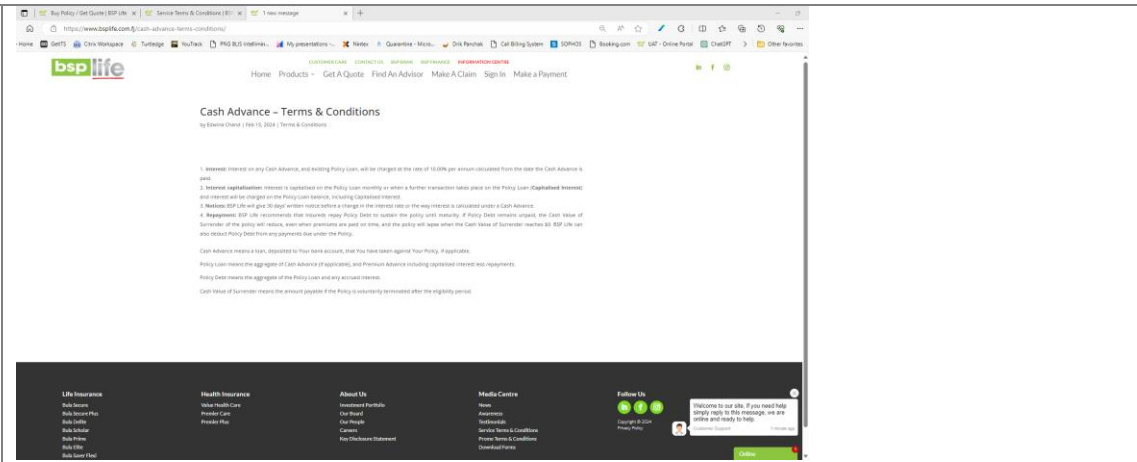
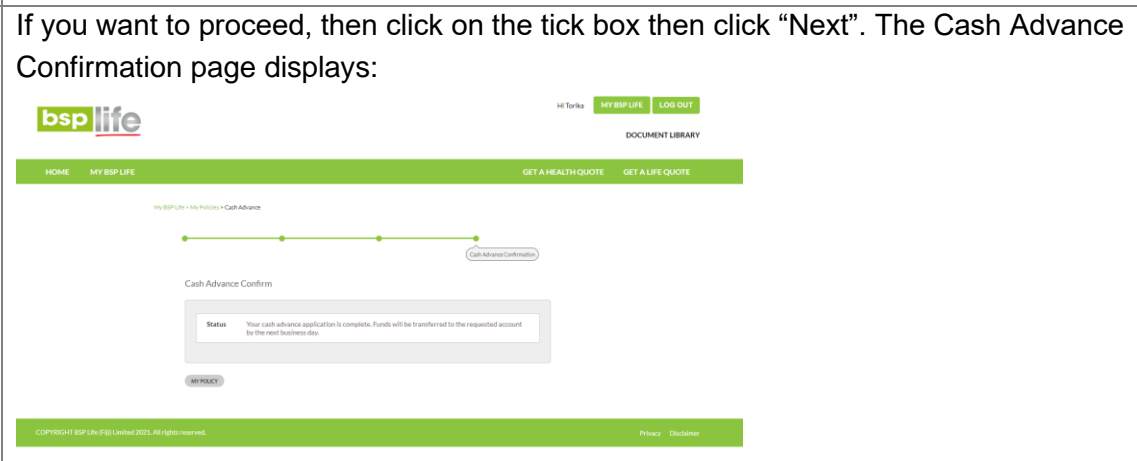
7 Click “Next” to view the Cash Advance Declaration page



8 Click “here” to read the terms and conditions of the Cash Advance”.



9 Click on “Cash Advance” button.

	
10	Return to the Cash Advance declaration page to confirm your intention to proceed.
11	<p>If you want to proceed, then click on the tick box then click “Next”. The Cash Advance Confirmation page displays:</p> 

\*\*\*END OF DOCUMENT\*\*\*